

Director of Business and Finance

Grade 10 salary £ £52,413 - £54,495 | Full-time - 35 hours per week (flexibility considered)

Permanent | Start date: 20th April 2026 (or ASAP)

Cheetham Church of England Community Academy is a proud single academy trust serving a diverse and vibrant community. We are seeking to appoint an experienced and committed Director of Business and Finance to join our Senior Leadership Team.

This is a pivotal role within our Academy. As Director of Business and Finance, you will work closely with the Principal and Senior Leadership Team to ensure the Academy is financially secure, operationally strong and well-positioned for the future. Through excellent stewardship, strategic leadership and a commitment to our Christian values, you will play a key role in ensuring we deliver the very best for the children and families we serve.

As a single academy trust, this role carries significant responsibility for the Academy's financial and operational management.

The Role

You will lead on:

- Strategic financial planning and budget management
- HR, administration, IT and operational systems
- Premises, health and safety compliance
- Governance, risk management and regulatory compliance
- The leadership and development of support teams

This role requires strategic oversight alongside strong, hands-on operational leadership in a busy and ambitious school environment.

We Are Looking For Someone Who:

- Has strong experience in business or financial leadership, ideally within a school or similarly complex organisation
- Holds a relevant qualification (or is willing to work towards one)
- Thinks strategically and can translate vision into sustainable, effective systems
- **Is highly organised, detail-oriented and fully able to manage multiple priorities in a fast-paced environment — this is essential**

- Demonstrates integrity, sound judgement and professionalism, and is committed to upholding our Christian values
- Builds positive, professional relationships with staff, pupils, parents, governors, Directors and external partners

Why Join Us?

At Cheetham, you will be part of:

- A diverse, inclusive and welcoming community
- A culture of high expectations and mutual respect
- A supportive and experienced Senior Leadership Team
- Staff who are dedicated and committed to continuous improvement
- A school with a strong track record of financial responsibility and governance

Visits to the school are warmly encouraged. To arrange a visit or an informal conversation, please contact Tina Barratt on 0161 740 5996 or admin@cheetham.manchester.sch.uk

Closing date: **Tuesday 24th March (5 pm)**

Interviews: **Week commencing 30th March**

CVs will not be accepted.

Safeguarding

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers, visitors and contractors to share this commitment. All employment offers will be subject to pre-employment checks, including references, an enhanced DBS check, online search and other relevant checks in line with statutory guidance.