

Benchill Primary School



**Recruitment Pack:
Cleaner**

**Permanent Contract:
NJC Grade 1 point 3**

**15 hours per week Term Time Only
4pm-7pm Monday to Friday**



Job Description:



Main Duties

1. Ensure all duties are undertaken in a safe and responsible manner in accordance with requirements under Health & Safety regulations, established safe systems of work and Benchill Primary school and City Council policies, practices and procedures.
2. Undertake duties connected with the cleanliness of the environment and school premises to maintain high standards in the internal and external appearance of school buildings.
3. Ensure the safekeeping and return of any keys issued for access to rooms and observing all procedures in respect of building security, energy conservation and confidentiality of information.
4. Assist in the care of equipment, materials and storage areas used in cleaning the building.
5. Provide an efficient and effective removal, storage and waste disposal service.
6. Identify and report building and equipment faults promptly via lam Compliant.
7. Prepare rooms for use, including functions and events and clear rooms after use.
8. Participate in training as required including Fist aid, this list is not exhaustive.

Person Specification:



For this job we are looking for:

Ability to work as part of a team or individually.

Ability to develop good working relationships with all contacts.

Ability to understand simple instructions.

Ability to carry out cleaning functions and associated duties to specified standards.

Ability to use building cleaning materials and equipment in a range of situations (training will be provided where necessary).

Personal Style and Behaviour

Willingness to consent to and apply for an enhanced/standard Criminal Records Bureau disclosure check.

Commitment to continuous service improvement.

Personal commitment to self development.

Willingness to work flexibly and to undertake any other duties which contribute to the delivery of Benchill Primary Schools policies and procedures.

Willingness to carry out duties with regard to the City Council's Equal Opportunities Policy.

Application Details:



Cleaner
Permanent Contract: ASAP

To apply for this post, please complete an application form and email it to:

recruitment@benchill.manchester.sch.uk

Only fully completed applications forms will be accepted, we do not accept CV's.

Deadline for applications:

Tuesday 2nd September 2026 at 12.00pm

Interviews 4th September 2026

