# school logo in red

##### **St John Bosco RC Primary**

With Jesus in our hearts we live, pray, learn and play.

**JOB DESCRIPTION**

**POST: FULL TIME CLASS TEACHER**

**General duties**

The education and welfare of a designated class/group of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work, and any policies of the Governing Body.

To share in the corporate responsibility for the well-being and discipline of all pupils.

To ensure that the Roman Catholic character and ethos of the school is maintained and developed as outlined in the Mission Statement.

**Specific responsibilities**

* To work cooperatively within the school structure with all colleagues. To develop and maintain good relationships with governors, teaching staff, support personnel, outside agencies, the Diocese and parents/carers to support and develop the Christian ethos of the school.
* To carry out teaching, pastoral and administrative duties for a class or group of children, including assessment and evaluation.
* To plan work at medium and short term level in accordance with the New National Curriculum and school Schemes of Work. To plan, deliver and assess lessons appropriate to the ability of the children; facilitating progression in children's learning.
* To work co-operatively with the designated Teaching Assistants to ensure complementary and effective planning at both medium and short term level, teaching, assessment and record keeping and so facilitating progression in children's learning.
* To contribute to the Catholic life of the school, including delivering the Catholic RE syllabus.
* To co-operate with colleagues in enhancing the ethos of the school. To liaise with the SLT and other KS teachers to ensure coverage of programmes of study and to facilitate continuity with EYFS, KS1 and KS2 teachers.
* To engage in professional development to enhance personal performance.
* To take subject responsibility for at least one curriculum area (not applicable during ECT year).
* To participate in the wider life of the school.

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| Attributes | Source of evidence | **Essential Desirable** |
| Qualifications   * Qualified teacher status * A degree or relevant qualification * Evidence of continuing professional development | A  A  A | E  E  D |
| Experience   * Recent teaching experience of KS1or KS2 | A,I,R,O | E |
| Knowledge   * Effective classroom organisation * Current education issues and developments * Statutory requirements for the National Curriculum * The monitoring, assessment, recording and reporting of pupils’ progress; * The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection; * The positive links necessary within school and with all its stakeholders. | A,I,R,O  A,I,O  A,I,O  A,I,O  A,I, R,O  A,I,O | E  E  E  E  E  E |
| Skills and Abilities   * A highly motivated team member who is approachable and promotes positive relationships; * An exemplary classroom practitioner who creates a happy, challenging and effective learning environment; * Positive behaviour management; * Ability to promote the school’s aims positively, and use effective strategies to monitor motivation and morale; * Understanding of the role played by parents/carers, governors and the community in children’s learning; * Good working knowledge of ICT; * Ability to communicate well orally and in writing to a wide range of audiences. | A,I,R,O  A,I,R,O  A,I,R,O  A,I,R  A,I  A,I,O  A,I,O | E  E  E  E  E  E  E |
| Other   * Enthusiastic, have an enjoyment of working with children; * Organised and be able to manage competing demands and meet targets; * Flexible approach to school life with a goodsense ofhumour. * Practising Catholic. * Sympathetic to the ethos, aims and teachings of a Roman Catholic school. * Commitment to participating in the wider life of the school e.g. out of hours clubs, educational visits, parish and PTFA events. | A,I,R,O A,I,R,O  A,I,R,O  A,I,R A,I,R  A,I,R | E E  E  D E  E |

**A = Application Form I = Interview R = Reference O= Observation**