

Manchester Schools – make the move, make the difference

Applying for a role in schools



MANCHESTER
CITY COUNCIL

The Application Process

Creating your application

If you already have a teaching or teaching assistant qualification and are looking for a job, here are some tips to help you secure your dream job.

- **Tailor your CV and personal statement:** Highlight your skills and experience relevant to the role and align them with the school's values and ethos. Customise each application to reflect the specific requirements and culture of the school you are applying to.
- **Showcase impact:** Use specific examples to demonstrate how you've made a difference in previous roles and throughout your training. Highlight your achievements, such as improved student outcomes, successful projects, or innovative teaching and/or support methods.
- **Proofread:** Ensure your application is error-free and professionally presented. Double-check for spelling and grammar mistakes, and consider asking a colleague or mentor to review your application for feedback.

For more information and help to create your application, visit the Get Into Teaching website: [Your teacher training application](#)
[I Get Into Teaching GOV.UK.](#)

Preparing for interviews

- **Research the school:** Familiarise yourself with the school's vision, values, recent achievements, and community involvement. Understanding the school's context will help you tailor your responses and show genuine interest.
- **Understand the role:** Be clear on the job description how your skills align with the requirements. Reflect on your experiences and how they make you a suitable candidate for the position.
- **Practise common questions:** Prepare answers for common interview questions about your teaching philosophy, classroom management, and experience. Practise articulating your thoughts clearly and confidently.



During the interview

- **Be yourself:** Let your passion for education shine through. Authenticity can make a strong impression on the interview panel.
- **Engage with the panel:** Ask thoughtful questions about the school and the role. This shows your interest and helps you gather important information about the position.
- **Use examples:** Relate your answers to real-life experiences to illustrate your abilities. Providing concrete examples can make your responses more compelling and memorable.



Interview lesson

When planning a lesson for a teaching interview, it's important to showcase your teaching skills and your ability to engage with students. Here are some elements you could include:

- **Clear learning objectives:** Start with clear, achievable learning objectives that outline what students should know or be able to do by the end of the lesson. This provides a focus for your teaching and helps students understand the lesson's purpose.
- **Assessment for learning:** Include formative assessment techniques, such as questioning or quick quizzes, to check for understanding throughout the lesson. This allows you to gauge student progress and adjust your teaching as needed.
- **Classroom management:** Demonstrate your classroom management skills by outlining how you will maintain a positive learning environment and handle any potential disruptions. Show that you can create a safe and respectful classroom atmosphere.

- **Use of technology:** If appropriate, incorporate technology to enhance learning, and demonstrate your ability to use digital tools effectively. This can engage students and support diverse learning styles.
- **Plenary:** End with a plenary session to review the lesson objectives, summarise key points, and assess students' understanding. This helps consolidate learning and provides an opportunity for reflection.
- **Reflection:** Be prepared to reflect on the lesson, discussing what went well and what you might do differently next time. This shows your commitment to continual improvement and professional development.

For more information and help with the teaching interview, visit the link [Prepare for your teacher training interview | Get Into Teaching GOV.UK.](#)

If there's anything else you want to know about becoming a teacher, visit the [Get Into Teaching website](#) for comprehensive information and support.



