



Wright Robinson College

Executive Headteacher: Martin Haworth

SEND Intervention Specialist

<u>JOB TITLE</u>	SEND Intervention specialist
<u>SCALE/SALARY</u>	GRADE 5 - £29,064 - £32,061(Term Time Only Actual Salary £24,357 - £26,869) – Term Time Only – 1 year fixed term
<u>RESPONSIBLE TO:</u>	Executive Headteacher, Deputy Headteachers, Assistant Headteachers, SENDCO, Deputy SENDCo

JOB PURPOSE

- A) To support the SENDCo in ensuring that the educational needs of identified students are met and that appropriate support is provided according to the SEND Code of Practice and as outlined Education Health and Care Plans.
- B) To design, deliver, and monitor the impact of targeted interventions for students with Special Educational Needs and Disabilities (SEND). This role blends academic support, administrative coordination, team leadership, and outreach work—including home-based interventions for students experiencing Emotionally Based School Avoidance (EBSA).

Duties and Responsibilities

1. To work in close collaboration with the SENDCO, Deputy SENDCo and wider SLT to identify appropriate interventions to meet a range of student need.
2. To conduct and co-ordinate a timetable of daily structured interventions as agreed by the SENDCo, Deputy SENDCo and wider SLT.
3. To monitor and review the impact of interventions in close collaboration with the SENDCo and Deputy SENDCo. This may include liaising with key staff and external agencies under the direction of the SENDCO.
4. To update Individual Education Plans in a timely manner to ensure that they reflect current student need and strategies to support meeting needs.
5. To support the SENDCO in the collection and dissemination of relevant information for teaching, pastoral, and support staff. This is to include supporting the SENDCO in maintaining the SEND Register, IEPs and other appropriate documents/ files.
6. To support students who face challenges with school attendance or have been identified as having emotional based school none attendance (EBSA) by conducting relevant interventions to re-engage students with their learning. These interventions may include: completing EBSA paperwork, home visits and delivering lesson content, both on site and off site in student homes as directed by the SENDCo, Deputy SENDCo and wider SLT.

7. To conduct relevant interventions at the college's Compass Centre as directed by the SENDCo, Deputy SENDCo and wider SLT to meet student need.
8. To liaise with external agencies to offer feedback as directed by the SENDCo and Deputy SENDCo.
9. To support the SENDCo and Deputy SENDCo by providing relevant information to support CAHMS referrals as required.
10. To manage resources required for interventions which may include assistive technology, sensory items, and any other items relevant to conducting interventions. As part of this, the postholder will update the SENDCo and Deputy SENDCo if new resources are required.
11. To support the SENDCo, Deputy SENDCo and Exams Officer with examination access timetables and student access arrangements.
12. To manage intervention registers and ensure attendance teams are updated as appropriate and in the interests of safeguarding.
13. Where necessary, to support the SENDCo, Deputy SENDCo and HLTA with completing a daily timetable for LSAs to follow in case of staff absence.
14. Where necessary, to attend lessons and support individual students to access the mainstream learning environment if required and in case of staff absence,

The above list of job duties is not exclusive or exhaustive and the postholder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post.