**Manchester City Council**

**Role Profile**

**City Centre Transport Lead G10**

**City Centre Growth & Infrastructure, Growth & Development**

**Reports to: Strategic Lead – Sustainable Travel**

**Overall purpose of the role:**

The role will lead on City Centre Transport workstreams, focusing on the implementation of projects to meet the City Centre Transport Strategy objectives. This will include supporting and developing projects to improve the way people move within and to/from the City Centre via sustainable modes of transport (walking, wheeling, cycling and public transport) and the development and implementation of measures to support the Clean Air and Zero Carbon agendas.

This role will play a key part in achieving the aims outlined within the Our Manchester strategy to make Manchester a place to live, work, play and do business in. The role will ensure that infrastructure investment is maximised and delivered in a way that supports the operation of the city and delivers the best outcomes for residents and visitors. The role will include the liaison with City Centre members.

The role holder will be experienced in transport policy development and will ensure that our policy objectives contribute towards delivery of our Clean Air, Climate Change Action Plan and 2038 net-zero carbon targets.

The role will work closely with colleagues across a range of Council services and partners to develop policy and oversee its implementation. The role holder will manage resources effectively and deploy and co-ordinate resources in a well-planned and controlled manner, ensuring that project requirements and resource levels are fully identified, including staffing, financial and ICT requirements.

**Key Role Descriptors**:

The role holder will develop greater coordinated working across services, partners and communities through relationships with key stakeholders and by listening and engaging with people to deliver improved services, recognising the importance of external relationships to the organisation.

The role holder will manage, deploy and co-ordinate resources effectively, ensuring that project / initiative necessities are fully identified, including staffing, financial and ICT requirements.

The role holder will ensure that change is managed effectively by working with relevant project teams and key stakeholders within the business and externally.

Show passion for Manchester throughout their work and in their behaviour, championing Manchester in everything they do.

Ensure statutory regulations are met to safeguard the organisation and the population of Manchester.

**Key Responsibilities**:

Manage the areas of the City Centre Transport Strategy implementation work, aligned with other agendas such as Clean Air and Zero Carbon to maximise investment in the city and ensure we deliver the best outcomes for residents and visitors.

Support the Strategic Lead (Sustainable Travel) in communicating the impacts of the City Centre Transport Strategy implementation to Members and residents. This will involve working with senior officers of the Combined Authority and Transport for Greater Manchester.

Ensure effective communication through high quality reports, informal briefings and presentations to City Council Committees, elected Members, MPs and organisations from the public, private and voluntary sectors.

Ensure that City Council corporate requirements are consistently met, including for business planning, performance management and budget monitoring.

Personal commitment to continuous self-development and service improvement.

Through personal example, open commitment and clear action, ensure diversity is positively valued, resulting in equal access and treatment in employment, service delivery and communications.

**Where the role holder is disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the role.  If, however, a certain task proves to be unachievable, job redesign will be given full consideration.**

**Behaviours, skills, and technical requirements**

**Our Manchester Behaviours**

• We work together and trust each other

• We’re proud and passionate about Manchester

• We take time to listen and understand

• We ‘own it’ and are not afraid to try new things

• We show that we value our differences and treat people fairly

**Generic Skills**

* **Communication Skills:** Excellent written and verbal communication which is logically structured and meets the needs and understanding of the intended audience. Well-developed influencing and persuasive skills and ability to offer a persuasive argument both with internal and external stakeholders in order to achieve key milestones whilst retaining a positive attitude. Proven ability in managing relationships with stakeholders at all levels of seniority through effective communication.
* **Planning and Organising:** Ability to maintain focus and objectivity under various conditions and skill in managing and maintaining a multi-priority workload, progressing various ideas and plans concurrently.
* **Creative Skills:** Ability to think creatively to proactively develop potential future scenario’s and to develop a range of creative solutions that meet the strategic needs of the business and are new and original.
* **Project Management:** Experience of delivering work to challenging timelines, balancing conflicting priorities to ensure the successful delivery of agreed programme benefits.
* **Strategic Thinking:** Evidence of thinking cross-functionally and cross-organisationally, beyond one’s own professional areas of specialism is important as is the ability to communicate new, collaborative ways of achieving shared goals
* **Policy Skills**: Ability to demonstrate how policy options deliver or align with wider political objectives at a national, regional and sub-regional level.
* **People Management:** Effective development, management and staff motivation, providing strong leadership and direction to the team. Proven ability to secure and direct resources to fulfil work requirements over a wide area of service.
* **Partnership and collaborative working**: Ability to build and maintain strong networks of support both internally and externally and to forge effective partnerships with external agencies, voluntary and statutory, and key stakeholders for the continuous improvement of services. The ability to harness the full commitment and responsibility of all stakeholders in delivering the vision of excellence for the city is essential to success.
* **Financial Management:** Awareness of the financial structure of the Council and the implications of decisions on the delivery of value for money for tax payers.

**Technical requirements (Role Specific)**

* Knowledge and understanding of the key economic, social and environmental policy issues and challenges facing cities and the role of local government in addressing these.
* Experience of managing significant projects and work programmes, including experience in communicating benefits to stakeholders.~~.~~
* Experience of evaluating and influencing policy and strategy initiatives developed by sub-regional and local stakeholders.