St. Andrew's
C.E. Primary School
LEARNING, LOVING, GROWING TOGETHER
IN GOD'S SIGHT

Job Description: Class Teacher (Primary)

School: St Andrew's CE Primary
Salary: Main pay scale M1-M6
Contract: 0.6 part time, fixed term until July 31st 2027 (potential to become permanent)
Work pattern: Wednesday , Thursday, Friday
Responsible to: Headteacher, Senior leaders, EYFS leader

Purpose of the Role

To provide high-quality teaching and learning to pupils in the EYFS primary phase, ensuring that all children are supported to achieve their full potential in line with the school's ethos and statutory requirements.

Key Responsibilities

- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team building amongst teaching and non-teaching staff, parents and governors;
- To keep up to date with the latest educational thinking at international, national, regional and local levels so to contribute to realistic school development;
- Ensure that the current national conditions of employment for schoolteachers are met in accordance with the relevant paragraphs of the current 'School Teachers Pay and Conditions Document'.

Other Duties:

The Class Teacher will:

- Implement agreed school policies and guidelines with special reference to teaching and learning;
- Support initiatives decided by the Headteacher, staff and governors;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning including those with additional needs;
- Provide a stimulating classroom environment, where resources can be
- accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative
- assessment into short and medium term planning;

- Report to parents on the development, progress and attainment of pupils;
- Attend and participate in open/parent evenings;
- Maintain good order and build positive relationships amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Lead, organise and direct support staff within the classroom;
- Participate in Continuing Professional Development;
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.
- To develop and co-ordinate a subject throughout the school in line with school cycles and school development plan
- Actively develop a partnership with parents, other schools, the local community and businesses

General Duties and Other Responsibilities:

- To comply with all health and safety requirements for school and self through local authority and school advice and policies.
- To be aware of child protection issues and the need for confidentiality (need to know basis).
- To identify to the class teacher and or the named child protection colleague in school concerns in respect of individual children.
- To supervise and monitor learners' behaviour and conduct both in lessons and in the playground as part of the school duty of care, pastoral and welfare support.
- Upper Pay Scale Teachers are expected to lead by example demonstrate and sustain exemplary practice within their own classroom and at whole school level at all times.
- Any such further reasonable direction to you, not covered above will be the responsibility of the Headteacher or their delegated authority.

Safeguarding Statement

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The successful applicant will be required to complete an **enhanced Disclosure and Barring Service (DBS) check** and all relevant pre-employment checks.

Person Specification: Class Teacher

Criteria	Essential	Desirable
Qualifications	Qualified Teacher Status (QTS)	Evidence of further professional development
Experience	Experience of teaching in the primary phase	Experience across multiple key stages specifically EYFS
Knowledge	Understanding of the National Curriculum and assessment requirements	Awareness of current educational initiatives and research in the EYFS
Skills	Ability to plan and deliver high-quality lessons	Ability to use ICT effectively in teaching and learning
	Strong classroom management skills	Experience of leading a subject area
	Effective communication with pupils, parents and colleagues	Experience of supporting pupils with SEND or EAL
Personal Qualities	Commitment to safeguarding and child welfare	Active involvement in wider school life
	Enthusiasm, resilience and adaptability	Commitment to continuous professional development
	Ability to work collaboratively as part of a team	Understanding of the ethos of a church/faith school