

**Manchester City Council
Role Profile**

Strategic Director of Adult Social Services (DASS)

Reports to: Chief Executive

Senior Salary Band 5

Role Portfolio

Overall Purpose of the Role

This role is part of Manchester City Council's Corporate Management Team, which provides overall strategic leadership to the organisation.

This post will have overall responsibility and accountability for a directorate comprising a group of services which work to deliver on the Council and City's priorities. They will also take a lead role, acting as a driving force behind wider strategic organisational objectives.

The role holder will direct and lead cross boundary working to provide, commission and assure the most effective and efficient world-class services and the best outcomes possible for Manchester's residents and partners, and ensure that the City plays a full part in national, regional and sub regional activities.

The role holder will drive coordinated working and strategic thinking with partner organisations and on a national level to ensure that Manchester delivers our key political, organisational and strategic priorities.

The role holder will provide leadership, vision and strategic direction in corporate policy development and delivering organisational change and will be a key driving force in the implementation of Health and Social Care, and Public Service Reform.

Role Context

This role is the Strategic Director of Adult Social Services (DASS) for the City of Manchester, working to and on behalf of Manchester City Council, and Manchester Local Care Organisation.

Manchester Local Care Organisation (MLCO) is a partnership organisation comprising of Manchester City Council (MCC), Manchester University NHS Foundation Trust (MFT), Greater Manchester Mental Health Foundation Trust (GMMH), and the Manchester Primary Care Partnership (MPCP).

The arrangements for the DASS are integral to our integrated health and care system. The DASS role is set out in law and covers both commissioning and provider responsibilities. There are specific lines of accountability to the Head of Paid Services i.e. the Chief Executive of Manchester City Council (MCC). The post

holder will be directly accountable for ensuring that the Council and the wider partnership structure have in place strategies, frameworks, assurance and improvement mechanisms that meet statutory duties with direct accountability to the Chief Executive of the Council and elected Members.

As a senior leader in the City, the Strategic DASS will contribute fully to the City's ambitions and responsibilities covering improved health and wellbeing outcomes, delivery of the Our Manchester Strategy, and the reform of public services. The role is a senior strategic management post and will hold overall accountability for the transformation, quality and delivery of adult social care services within an integrated health and social care system across the City. The post holder will also be the statutory Director for Adult Social Services (DASS) in Manchester, a statutory role accountable to the Chief Executive within Manchester City Council.

Whilst the postholder will report to the MCC Chief Executive and MLCO Chief Executive, this will be clearly delineated as follows;

- to MCC for statutory responsibilities
- to MLCO for the integrated provision of social care

The post holder will be a member of the Corporate Management Team within Manchester City Council, and the Manchester Local Care Organisation Senior Management Team. The post holder will work collaboratively with colleagues in MCC and MLCO to ensure there is a shared and collective corporate responsibility across the system.

The post will be employed by Manchester City Council and will be required to oversee all functions of Adult Social Care within the MLCO in order to achieve the aim of integrated delivery of the health and social care service.

Key Responsibilities:

Provide strategic and collaborative leadership for the provision of adult social care in Manchester through the integrated neighbourhood teams within the MLCO, including connecting social care to community health and wider public services.

The holder of the post of Strategic Director of Adult Social Services is the Director of Adult Social Services for the purposes of Section 6 of the Local Authority Social Services Act 1970 as amended, and as set out within the Council's Constitution.

Leading the transformation and integration of adult social care across the health and care system in Manchester for better outcomes aligned to the Our Manchester Strategy and the Locality Plan

Strategic oversight of Adult Social Care commissioning, market shaping and procurement.

Ensure the duties of the Council for Safeguarding (for all vulnerable groups) are met through appropriate strategies, policies and assurance frameworks with

accountability to the Local Safeguarding Board and appropriate Committees of the Council.

Be the Council's lead officer at public hearings and enquiries as required by HM Coroner and lead officer for response to critical and urgent situations through emergency planning mechanisms as required

Provide assurance regarding adult social care performance and quality.
To deliver duties and services within financial resources

Key Role Descriptors:

This role is part of Manchester City Council's Strategic Management Team, which provides overall leadership to the organisation.

This post will have responsibility and accountability for a directorate comprising a group of services which work to deliver Council and citywide priorities. The role holder will direct and lead cross-boundary working to deliver the most effective and efficient world-class services and the best outcomes possible for Manchester's communities and partners, and ensure that the City plays a full part in national, regional and sub regional activities.

The role holder will drive coordinated working and strategic thinking with partner organisations and on a national level to ensure that Manchester delivers our key political, organisational and strategic priorities.

The role holder will provide leadership, vision and strategic direction in corporate policy development and delivering organisational change, and will be a key driving force in the implementation of health and Social Care, and Public Service Reform.

Shows passion for Manchester throughout their work and in their behaviour, championing Manchester in everything they do. People. Pride. Place.

Act as lead accountable officer for the relevant statutory area ensuring statutory regulations are upheld to safeguard the organisation and the population of Manchester.

Foster commitment, talent and fresh thinking, challenging yourself and others and take responsibility for their own development and promoting continuous learning to enhance the professional development of employees.

Through personal example, open commitment and clear action, ensure diversity is positively valued, resulting in equal access and treatment in employment, service delivery and communications.

Where the roleholder is disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the role. If, however, a certain task proves to be unachievable, job redesign will be given full consideration.

Behaviours, skills, and technical requirements

Our Manchester Behaviours

- We work together and trust each other
- We're proud and passionate about Manchester
- We take time to listen and understand
- We 'own it' and aren't afraid to try new things.
- We show that we value our differences and treat people fairly

Generic Skills

- **Partnership and collaborative working:** Strong, visible and positive leadership with a proven ability to build and maintain strong networks of support both internally and externally and to forge effective partnerships with external agencies, voluntary and statutory, and key stakeholders for the continuous improvement of services. The ability to harness the full commitment and responsibility of all key stakeholders in delivering the vision of excellence for the city is critical to success.
- **Communication and Influence:** Excellent communication, both oral and written. A skilled communicator in terms of the political/officer interface. Shows integrity, creates rapport, trust and confidence. The role demands ability to sell ideas and concepts, articulate shared visions across a range of stakeholders and to negotiate effectively to achieve successful outcomes.
- **Strategic Thinking:** Demonstrates a high level of political awareness and links strategies for continuous improvement with the drive to achieve national, corporate and departmental standards and goals. A dynamic and forward thinking individual in terms of leadership.
- **Strategic Planning:** Strong evidence of successfully leading and managing the implementation and delivery of strategies and programmes which cross agency and service boundaries. Clear evidence of effective, outcome-focused strategic planning.
- **Financial Management:** Strategic awareness of the financial structure of the Council and the implications of decisions on the delivery of value for money for tax payers.

Technical requirements (Role Specific)

- Requirement for a strong understanding of the national policy context for local government and health and care systems, including understanding of the principles of health and care reform and public service reform.
- Significant experience of successful senior strategic direct line management in a Local Authority and/or Social care environment
- Significant experience and appropriate qualification to effectively discharge the statutory duties of the Director of Adults Services, and ability to work in partnership with the statutory Director of Children's Services
- Comprehensive understanding of the structural, legislative and policy context within which the service operates and the strategic issues facing the authority.
- Experience of commissioning, service delivery and safeguarding in the context of delivering a high quality service to residents.
- Willingness to apply for an enhanced DBS (Disclosure and Barring Service) check.

Appendix 1

Extract from the Constitution of Manchester City Council

EXECUTIVE DIRECTOR OF ADULT SOCIAL SERVICES

The holder of the post of Executive Director of Adult Social Services is the Director of Adult Social Services for the purposes of Section 6 of the Local Authority Social Services Act 1970 as amended and shall be responsible for the management of the Adult Social Services Division of the Children and Families Directorate and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements.

Executive Functions

Social Services

1. To discharge the Social Services functions of the Authority as defined in Section 1A of the Local Authority Social Services Act 1970 as amended from time to time

other than those functions for which the Director of Children's Services is responsible under Section 18 of the Children Act 2004.

2. Without prejudice to the generality of the aforesaid, such functions include but are not limited to powers of the Social Services authority under the following legislation: -

- National Assistance Act 1948
- Disabled Persons (Employment) Act 1958
- Mental Health Act 1959
- Health Services & Public Health Act 1968
- Chronically Sick and Disabled Persons Act 1970
- Supplementary Benefits Act 1976
- Mental Health Act 1983
- Health & Social Services & Social Security Adjudications Act 1983
- Public Health (Control of Disease) Act 1984
- Housing Act 1996
- Disabled Persons (Services, Consultation & Representation) Act 1986
- National Health Service & Community Care Act 1990
- Carers (Recognition & Services) Act 1995
- Community Care (Direct Payments) Act 1996
- Local Government Act 2000
- Health and Social Care Act 2001
- Nationality, Immigration and Asylum Act 2002
- Community Care (Delayed Discharges etc) Act 2003
- Health & Social Care (Community Health & Standards) Act 2003
- Carers (Equal Opportunities) Act 2004
- Mental Capacity Act 2005
- Health and Social Care Act 2012
- Mental Health (Amendment) Act 1982
- Equality Act 2010
- Care Act 2014

3. Without prejudice to the generality of 1 and 2 above to be accountable for discharging the functions of the Council in relation to Safeguarding Adults and Domestic Violence, and to be accountable for discharging the functions of the Council in relation to the Manchester Multi-Agency Risk Assessment Conference (MARAC) and the Greater Manchester Multi Agency Public Protection Arrangements (MAPPA).

Housing

4. Without prejudice to the generality of 1 and 2 and 3 above to exercise the functions of a Local Housing Authority pursuant to:-

- Part VII of the Housing Act 1996 (Homelessness)
- Part 1 Chapter 1 of the Housing Grants and Construction and Regeneration Act 1996 (Disabled facilities grants) and any General Consents given by the Secretary of State.

5. To authorise the City Solicitor to issue notices to quit and commence proceedings for possession of any tenancy or licence granted by the Council pursuant to any function under Part VII of the Housing Act 1996.

6. To manage funds and commission services to support people in residential accommodation.

Financial

7. To set fees for rates of maintenance at homes operated by voluntary and private organisations in consultation with the City Treasurer.

8 Not allocated

9. To agree payments for adaptations to carers' property to facilitate placements.

Miscellaneous

10. To authorise the exercise of all powers of entry vested in the Council as Social Services Authority or Local Housing Authority.

11. To authorise the approval of Approved Mental Health Professionals (AMHP) under the Mental Health Act 1983 (as amended by the Mental Health Act 2007).

12. To administer grants made by the Manchester Immigration Needs Trust.

13. To exercise the functions of the Council pursuant to the Forced Marriage (Civil Protection) Act 2007, except insofar as those functions relate to children.

14. To exercise the functions of the Council under the Safeguarding Vulnerable Groups Act 2006, except where such functions relate to children.

15. To discharge any functions exercisable by the authority under Section 75 of the National Health Service Act 2006 on behalf of an NHS body, so far as those functions relate to adults.

16. To exercise the functions of the Council in respect of domestic homicide reviews established and conducted under Section 9 of the Domestic Violence, Crime and Victims Act 2004 in partnership with the Deputy Chief Executive and the Greater Manchester Community Safety Partnership (CSP).

Public Health

17. Without prejudice to the specific delegations to the Director of Population Health and Wellbeing to maintain a strategic overview of the discharge of the Council's functions in relation to public health under the Health and Social Care Act 2012 and other legislation.

18. To discharge the Supervisory Body (SB) function of the Council for the Deprivation of Liberty safeguards (DOLS) in hospitals and care homes, pursuant to

Schedule A1 of the Mental Capacity Act 2005 and the Deprivation of Liberty Code of Practice.