



## Job Description

### Key Stage 2 Class Teacher

#### Responsible to: Head Teacher, Deputy Head Teacher and Phase Leader

To carry out the professional duties of a class teacher and maintain high standards of teaching and learning, marking, monitoring and assessment and communication with parents/carers.

#### Main purpose of the job:

The purpose of the job of Class Teacher is to:

- maintain and contribute to the ethos of the school;
- teach pupils in accordance with the curriculum;
- be deployed as a teacher across the school if required;
- ensure that each pupil achieves his or her fullest potential;
- carry out the professional duties of a teacher, all under the direction of the Head Teacher;
- accept reasonable additional responsibilities as assigned by the Head Teacher
- take part in school events and extra-curricular activities; and
- take part in the schools agreed performance management process.

#### Main duties and activities:

The job holder will:

- be an effective, good class teacher providing for the range of needs of the children within the class;
- plan to deliver the curriculum within the framework of present school policies, both in short and long term planning structures;
- have the highest expectation of every child, believing that every learner has an unlimited potential for development;
- keep detailed records of the progress of each child in the class in line with school policy
- plan and resource the classroom as appropriate to encourage the development of all aspects of children's learning. In particular to encourage children towards the independent use of resources and involvement in their learning;
- assess and monitor the progress of each child in the class, keeping records and evaluating the children's achievements to ensure all pupils make expected or better progress;
- set children high standards in the content and presentation of their work by the quality of displays of work;
- establish and maintain good relationships with colleagues, working as part of the team in all aspects of school development in a professional manner;
- implement equal opportunities in all aspects of school life;
- work in partnership with parents/carers in providing a quality education experience for all of the children;
- accept additional responsibilities in respect of organising and supervising extra-curricular clubs;
- be responsible for a curriculum area; and
- be responsible for promoting and safeguarding the welfare of children and young persons who you are responsible for, or come in contact with.



## Person Specification

Key Stage 2 Class Teacher

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	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>• Good Honours degree</li> <li>• NPQ</li> </ul>
<b>Experience and skills</b>	<ul style="list-style-type: none"> <li>• Recent successful experience of teaching in Key Stage 2</li> <li>• Success in teaching young children, with a clear understanding of the teaching provision required</li> <li>• Evidence of good or outstanding teaching and learning</li> <li>• Detailed understanding of the National Curriculum</li> <li>• Clarity of thinking on what constitutes high quality learning, and effective curriculum provision</li> <li>• A sound knowledge of assessment practices and processes, across the curriculum</li> <li>• Evidence of pupils making good or better progress, tracking this and using the information to inform learning</li> <li>• Experience of teaching children with EAL</li> <li>• Successful experience of working with young children with special educational needs</li> <li>• Experience of leading a NC subject at whole school level</li> <li>• Thorough understanding of safeguarding children</li> <li>• Strong interest and ability in ICT and its opportunities for learning</li> </ul>	<ul style="list-style-type: none"> <li>• Subject expertise in either:               <ul style="list-style-type: none"> <li>○ PE</li> <li>○ Computing</li> <li>○ D&amp;T</li> </ul> </li> </ul>
<b>School ethos</b>	<ul style="list-style-type: none"> <li>• Ability to be a personal role model of professionalism, having high expectations of self and others</li> <li>• Understanding of the need for equality of opportunity</li> <li>• Belief in child-centred, holistic and life-long learning</li> <li>• Upholding and modelling our school values</li> </ul>	
<b>Relationships</b>	<ul style="list-style-type: none"> <li>• Ability to develop and maintain positive relationships with children and adults</li> <li>• Ability to manage other staff within the classroom to maximum benefit of pupils</li> <li>• Commitment to working with parents/carers as partners in learning</li> <li>• Commitment to further development of strong links with parents/carers and community</li> <li>• Knowledge and understanding of the social and emotional aspects of learning including developing emotional literacy and how this can help behaviour management</li> <li>• Willingness to be fully involved the life of the school community</li> </ul>	
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• Approachable</li> <li>• Committed</li> <li>• Empathetic</li> <li>• Enthusiastic</li> <li>• Organised</li> <li>• Patient</li> <li>• Resourceful and resilient</li> <li>• Pro-active</li> </ul>	