



# The Federation of St Edmund's & St. Patrick's

## R.C. Primary Schools

### TEACHING ASSISTANT LEVEL 1

#### PERSON SPECIFICATION



#### Minimum Essential Requirements

#### Method of assessment

<b>1. Training, Qualifications, Experience</b>	
1.1 Experience of working or caring for children in the 3-11 age range	A / R
1.2 Numeracy/literacy skills with a good level of knowledge and understanding (at a level equivalent to NQF Level 2)	A
1.3 Understanding of national/foundation stage curriculum and other basic learning programmes/strategies	A / I
1.4 Willingness to undertake minor first aid training as appropriate	A / I

<b>2. Abilities</b>	
2.1 The ability to relate well to children and adults	A / I / R
2.2 The ability to work as part of a team	I / R
2.3 An understanding of the role of Teaching Assistant and other professionals working in the classroom	I
2.4 The ability to use relevant technology eg photocopier	A / I
2.5 The role holder must have a command of spoken English which is sufficient to enable the effective performance of the role, including the ability to speak with confidence and accuracy and the ability to listen and respond appropriately dependent on the audience	I

<b>3. Personal Style and Behaviour</b>	
3.1 Resilience	A / I / R
3.2 Tact and diplomacy in all interpersonal relationships with the public, pupils and colleagues	A / I / R
3.3 Self motivation and personal drive to complete tasks to the required timescales and quality standards	I / R
3.4 The flexibility to adapt to changing workload demands and new school challenges	A / I / R
3.5 Personal commitment to ensure the provision of support is equally accessible to meet the diverse needs of pupils	A / I
3.6 Understanding of the distinctive nature of a Catholic School and the role it plays in the Parish and wider community	A / I

A = APPLICATION FORM

R = REFERENCES

I = INTERVIEW