

Changing Lives in Collaboration Cooperative Trust

Site Manager



Start Date: As soon as possible

Salary: Grade 5 – Scale Points 13 to 19 (£29,064 - £32,061)

Weeks: All year round

Hours: 35 hours per week

Term time hours: 6.30am – 10am and 2.45pm – 6.15pm

School holiday hours: 7.30am – 3pm

Some flexibility with the times stated above may be considered

We are seeking to appoint an experienced and committed Site Manager for Crosslee Community Primary School.

Crosslee is part of the CLIC Co-operative Trust with 6 other primary schools (all based in Greater Manchester). The core vision of CLIC is Changing Lives In Collaboration: 'Together We Make The Difference' and our values underpin everything that we do (Respect, Responsibility, Resilience, Kindness, Fairness and Empathy).

We are looking for someone who can:

- work as part of the Team and contribute to the achievement of its objectives, supporting the school in ensuring a suitable and safe environment;
- be proactive to identify hazards and complete tasks in line with safe working practices and health and safety regulations;
- manage the premises team to deliver high quality service by monitoring performance and standards;
- share their expertise and full working knowledge of relevant legislation and health and safety procedures;
- manage, maintain, monitor and evidence safe, effective and efficient operation of all aspects of the site including record keeping and the completion of compliance tasks.

Only applications submitted on the CLIC Trust's application form will be considered.

Safeguarding

The CLIC Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are subject to satisfactory references and DBS checks.

Equality

The CLIC Trust is a Cooperative Trust and does not discriminate on the basis of any individual's protected characteristics and encourages applications from all qualified applicants. We pride ourselves on being a flexible and inclusive employer. We celebrate difference, embrace diversity and support all our people to thrive at work. If this sounds interesting - apply to join us!

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Site Manager



If you wish to organise a visit in person or would like more information about the role, please email Michelle Toy, School Business Manager, at: m.toy@crosslee.manchester.sch.uk

Applications by email to admin@crosslee.manchester.sch.uk

Application Closing Date: Sunday 13th September at 23.59